1 OBJECTIVES
The maturation of Woodside’s discovered petroleum resources from appraisal studies through to development and production is core to the company’s purpose and market value. As such, Woodside will implement processes, expectations and controls to provide reliable petroleum resource estimates, consistent with current industry best practice, so as to enable effective business management and communication of the company’s reserves to all clients and stakeholders. Within this policy, the term “resource” refers to both technically mature and commercially viable reserves and to less mature contingent resources.

2 POLICY
Woodside achieves these objectives by:

- Preparing, maintaining and reconciling estimates of Woodside’s discovered petroleum resources, together with supporting documentation, in compliance with ASX Listing Rules, other relevant statutory requirements and Woodside’s Petroleum Resource Management Procedure (PRMP).

- Publicly reporting Woodside’s estimated reserves as and when required:
  normally once a year in the form of the Annual Reserves Statement published in conjunction with the company’s Annual Report; and
  when there are material resource revisions, in compliance with Woodside’s Continuous Disclosure and Market Communications Policy. When considering materiality each case is reviewed on its own merits. As a guideline, material revisions may include (but be not limited to) a 5% or greater variation to Woodside’s total proved reserves.


- Training and demonstrating the competency of all staff involved in petroleum resource estimation, management and reporting to be compliant with ASX Listing Rules, Woodside’s PRMP and other relevant statutory requirements.

- Completing internal resource estimate reviews prior to public reporting for all new resource bookings and for all projects or fields for which there has been a material change (provided that nothing in this rule prevents early public reporting of information about a change in order to comply with Woodside’s Continuous Disclosure and Market Communications Policy).

- Completing external audits of all projects with material reserves at least once every four years, with the findings of all such audits reported to the Chief Executive Officer and the Woodside Board. Such audits are to be performed by recognised, independent professional consulting companies that do not have a financial or beneficial interest in the projects or fields being examined.

- Excluding from Woodside’s Annual Reserves Statement those resources held indirectly via equity interests in other entities unless that equity interest exceeds 20%, and under those circumstances ensuring that the resource estimates reported are compliant with ASX Listing Rules, Woodside’s PRMP and other relevant statutory requirements.
3 APPLICATION

The Chief Executive Officer is responsible for the implementation of this policy. This responsibility is discharged via the Chief Operations Officer, the Chief Financial Officer, the head of Internal Audit, and their respective staff.

The Vice President Reservoir Management, Woodside Reserves Coordinator and the Woodside Reserves Committee (WRC) advise management on the compliance of all new resource bookings and material revisions with respect to Woodside’s PRMP.

The WRC comprises senior management from relevant business areas and reports to the Chief Operations Officer. The WRC reviews and recommends new reserve bookings and other material revisions of petroleum resources in which Woodside holds an interest. The WRC, the Chief Operations Officer and the Chief Executive Officer recommend the Annual Reserves and Resource Statement to the Board for approval.

The Woodside Board is responsible for the approval of this policy and verifying its correct implementation.

Approved by the Woodside Petroleum Ltd Board on 17 August 2004.
Revised by the Woodside Petroleum Ltd. Board on 7 December 2006.
Revised by the Woodside Petroleum Ltd. Board on 11 December 2007.
Revised by the Woodside Petroleum Ltd Board on 9 December 2008.
Revised by the Woodside Petroleum Ltd Board on 7 December 2010.
Revised by the Woodside Petroleum Ltd Board on 4 December 2015.
Revised by the Woodside Petroleum Ltd Board on 6 December 2016.